

EARL SOHAM ANNUAL PARISH COUNCIL MEETING

Minutes for ESPC 10/06/17 at 19.30 ES Village Hall

Attending Chairman David Grose and Councillors, Mark Rutherford, Celia Peacher, Neil Warden, John Starke and Clerk Guy Harvey

Public; 1 members of the public (names held by chair)

1 To Elect Chairman – Clr. Grose nominated seconded by Clr Warden and voted in unanimously

2 To Elect Vice Chairman – Clr Rutherford nominated seconded by Clr Stark voted in unanimously

3 Councillors Grose and Rutherford sign Declaration of Office

4 Apologies from Andrew Patterson, Lucy Murrell, Peter Russell, Anna Goymer

5 Declaration of interest: None admitted

6 Minutes of the last parish council meeting of the 11/05/17 were approved and signed

7 Public comment- No Comment

8 Matters to debate GH Explained why we had to have urgent meeting was due to problems with contact with Heelis Lodge internal auditors used in the past at least 10 phone calls plus messages left and 4 emails lead to no response from them I contacted LCPAS for advice on who else to use they said they could help within the now urgent time frame. LCPAS explained that this needed to be minuted and voted on at a council meeting

GH Accounts explained in detail

8.1a Accounting Statement accepted unanimously and signed

8.1b Annual Governance statement accepted unanimously and signed

8.2 Change of Internal Auditors from Heelis Lodge to LCPAS accepted unanimously

8.3 Adoption of Financial regulations and controls accepted unanimously

8.4 Adoption of Standing Orders from 2016 accepted unanimously

8.4 Adoption of Risk Assessment accepted unanimously

The Chairman Thanked everyone for their support and coming to the meeting at short notice and thanked The Clerk for putting the accounts together with little information available. He also wanted it noted that LCPAS had been extremely helpful with their help and advice to the clerk

Meeting closed at 10.00am

Signed

Date